

## CHECKLIST FOR OBTAINING A DEMOLITION PERMIT

(this form is part of the demolition permit)

Address of the property: \_\_\_\_\_

Letters from the following: \_\_\_\_\_

Boston Gas – stating when service was terminated at street and when meter was removed.

Mass Electric – stating when service was terminated at pole/lot, connection and meter removed.

Water Dept – stating when service was terminated at street shut off and meter removed.

Extermination Company (a copy of the bill or letter from stating that the building has been exterminated must be provided.)

Sign Offs from the following departments are required:

Plumbing (Sewer is capped off and approved by both the Plumbing Inspectors & Sewer Dept.)

Health Department (Asbestos – an “Abatement Plan” must be submitted to D.E.P. and verification is required by both Health and Building Departments)

Fire Department (possible need for a fire watch)

Historic Commission (If property is located within the Historic District)

Conservation Commission (check with them for applicability)

Police Department (demolition may require a fence and/or police detail)

Notifications:

D.E.P. (notification is required for all commercial, industrial and residential buildings (over four dwelling units) prior to the issuance of a demolition permit. Verification must be provided to this office. There is a twenty (20) day waiting period after notification.)

Abutting Owners (They must be notified at least one week in advance, in accordance with 780 CMR 112.2 and 780CMR 3310.)

Dig Safe 1-888-DIG SAFE (1-888-344-7233)

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BUILDING OFFICIAL: \_\_\_\_\_

DATE: \_\_\_\_\_

HEALTH OFFICIAL: \_\_\_\_\_

DATE: \_\_\_\_\_